



**MINTUES**  
**ANNUAL BUSINESS MEETING**  
**Wednesday, July 11, 2018**  
**Grand Hyatt Buckhead**  
**Atlanta, Georgia**

**CALL TO ORDER: 2:00 PM**

Approval of Minutes of 2017 Annual Business Meeting (ABM) and the 2018 ABM Agenda.  
Approved by membership.

- 1. President's Report** (Marios Loukas – AACA President)
  - a. **2018 Election Results** – Marios announced the winners of the 2018 AACA election to include: Jennifer Burgoon, Program secretary; Joe Iwanaga and Maira du Plessis, councilors at large, James Coey, Anatomical Services Special Councilor. Gilbert (Gib) Willett is completing the term for Health Sciences Special Councilor.
  - b. **2019 Election** – The positions open in next year's election are: President-Elect, Treasurer, two (2) councilors-at-large, Special Clinical Councilor.
  - c. **Presidential Appointments and Members Elected to AACA Special Interest Groups**
    - Anatomical Services Committee**
      - Anatomical Services Councilor, *ex officio*: James Coey
      - Presidential Appointees
        - 2016-2019: David Conley, Academic Co-Chair
        - 2017-2020: Nirusha Lachman (completing term of James Coey)
        - 2018-2021: Bobbi Morgan, Technical Chair
      - Members Elected at Annual SIG Meeting of Committee
        - 2016-2019: Nicole Herring
        - 2017-2020: Dianne Person
        - 2018-2021: Scott Barton
    - Career Development Committee**
      - Presidential Appointees
        - 2016-2019: Sarah Greene, Chair
        - 2017-2020: Maira du Plessis
        - 2018-2021: Estomih Mtui
      - Members Elected at Annual SIG Meeting of Committee
        - 2016-2019: Eileen Kalmar
        - 2017-2020: Natalie Langley
        - 2018-2021: Eiman Abdel Meguid
    - Educational Affairs Committee**
      - Presidential Appointees
        - 2016-2019: Mohammed Khalil
        - 2017-2020: Vaughan Lee, Chair
        - 2018-2021: Priti Mishall
      - Members Elected at Annual SIG Meeting of Committee
        - 2016-2019: Lela Giannaris
        - 2017-2020: Dolgar Baatar
        - 2018-2021: Saskia Richter

### **Clinical Anatomical Terminology Committee**

Clinical Councilor, *ex officio*, Vice Chair: Robert J. Spinner

Presidential Appointees

2016-2019: Brad Martin and Ian Whitmore

2017-2020: Richard Tunstall and Anthony Weinhaus

2018-2021: Paul Gobebe and Evan Goldman, Co-Chair

Members Elected at Annual SIG Meeting of Committee

2016-2019: Chelsea Lohman, Co-Chair

2017-2020: Sakti Srivastava

2018-2021: Noel Boaz and Amy Mork

### **d. Presidential Appointments and Committee Elections at Business Meeting Bylaws committee**

Presidential Appointees (2018-2020)

Kathleen Bubb, Chair

Jon Jackson

Nirusha Lachman

Members Elected at Annual Business Meeting

Diana Pettit

Eileen Kalmar

### **Financial Affairs committee**

Treasurer, *ex officio* (non-voting), Chair: Tom Gest

Presidential Appointees (2018-2020)

Lonie Salkowski

Mohammed Khalil

Member Elected at Annual Business Meeting – One year term

Yasmin Carter

### **Nominating committee**

Presidential Appointees (2018-2019)

Kazzara Raeburn, Chair

Anthony DiAntoni

James Foster

Members Elected at Annual Business Meeting – One year term

Priti Mishall

Stephen Carmichael

### **Journal committee**

President-Elect, *ex officio*, Chair: H. Wayne Lambert

Editor-in-Chief, *ex officio*: Shane Tubbs

Presidential Appointees (2018-2020)

Neil S. Norton

### **Membership Committee**

President-Elect, *ex officio*, Chair: H. Wayne Lambert

Past President, *ex officio*: Neil S. Norton

Presidential Appointee: (2018-2020) Quentin Fogg

### **Brand Promotion and Outreach**

This committee is not yet in the bylaws and we cannot elect at this time.

### **e. State of the Association**

We have invested the *Clinical Anatomy* signing bonus from Wiley and that money is returning ~4% per year. Based on a restructuring of the AACA budget, we anticipate assets to be ~\$900,00 by the end of 2019. Our solid finances give us the opportunity to

establish new awards to our members and provide short-term translational research awards for study at St. George University or the Seattle Science Foundation. Donation to support the organization is heavily encouraged. To lead by example, Marios is personally donating \$40,000 to the association.

In regard to other benefits, our meetings and post-graduate courses can now provide CME credits through the Seattle Science Foundation. We also plan to offer online access to special presentations made for the AACA as well as talks from the annual meeting.

Moving forward, we hope to host future meetings at Colleges and Universities. The 2020 meeting will be a joint meeting between the AACA and BACA in the United States and we are deciding between three venues for this meeting. We will institute a code of conduct and statement of association values as well as promoting diversity within the association and its committees. We are seeking to collaborate with other associations to exchange sessions hosted by each society that would be of interest to members.

The association will expand our outreach over social media. Chats and webinars hosted by our Special Interest Groups are being investigated and we intend to create a quarterly newsletter for AACA members.

Moving forward, the association is looking very strong. The ad hoc Committee on Clinical Anatomy Certification is plans to roll out the first certificate program in 2019. The impact factor of *Clinical Anatomy* has reached a new high, 1.905.

## 2. **Treasurer's Report** (Tom Gest – AACA Treasurer)

The \$550,000 *Clinical Anatomy* signing bonus is invested and is currently \$540,930 (after investment fees have been paid). We currently have \$354,663 in checking, \$5,379 in a money market account that will likely be rolled into other investments in the future. We anticipate a net gain this year of approximately \$54,000. ~\$11,000 of that gain is from this meeting in Atlanta. Membership dues have grown and brought in \$86,000 each year. The journal is also doing well and we are bringing in ~\$50,000 each year. We also changed our conference-call software and have saved more than \$3000. Using modern conferencing methods is something all committees should investigate. Web income has also increased, based on a small adjustment to our fees for job listings. We may also want to investigate accepting online advertisements to generate a little more income. Tom is interested in staying conservative with our funds and building the capitol to the point on having a significant investment that can produce useful amounts of interest.

Catering has been one of our major expenses. Caitlin Hiatt has significantly reduces the cost of catering for the 2019 meeting in Tulsa. Regional meetings are not big money-makers but they do break even and serve to get the word out about our organization. We are fixing a *per diem* cap on reimbursement for travel on AACA business. Alcohol is not reimbursed.

We adjusted our pre-paid hours to ASG from 1704 to 1800 in order to budget appropriately.

## 3. **Membership Committee Report** (H. Wayne Lambert – AACA President-Elect)

This year 637 active members – the highest number of members we have ever had aside from the year we met at the Disney resort. 40% of the membership join for access to our journal.

**Remembrance of Deceased Members (*Peter Ward – Association Secretary*)**

Cynthia MacPherson, wife of Brian MacPherson, passed away last year. A moment of silence was observed.

**4. Journal Committee Report (H. Wayne Lambert – AACA President-Elect)**

Shane Tubbs has done a tremendous job in moving our association forward while keeping costs low and turnaround time for feedback very short. This last year we voted to re-invest \$40,000 into the journal to show that the journal can have a larger impact with an increase in funding from the publisher.

**Report of Editor-in-Chief of Clinical Anatomy – R. Shane Tubbs**

Shane introduced the editorial board and our international editors. He encouraged members to submit their best work to CA. Previously, our impact factor grew from 1.316 to 1.834, and this year it has become 1.905. This is the highest impact factor in our history and puts us near the top of peer journals, behind Journal of Anatomy (2.479); this is the first year we surpassed Annals of Anatomy and The Anatomical Record.

Top-cited papers covered a variety of topics. The sources of submissions remained similar – U.S., China, India, and the U.K. predominated. Review papers remain highly-cited and highly-read. Special issues on Eye Trauma and Surgical Anatomy of Gender Re-assignment were published in 2017. More special issues will be published in the next few years.

**5. MOPP Committee Report (David Porta – Program Secretary)**

Thanks to our meeting managers for the last several years: Sarah Green, Jennifer Burgoon, Greg Smith, and Sherry Downie. Jennifer Burgoon is our new program secretary. Moderators and presenters did an excellent job, no one ran over time. A meeting survey will be sent out and we encourage all members to answer and make suggestions that can help us improve.

**Upcoming Meetings**

- a. 2018 AACA Regional Meeting, Georgetown University, Washington, D.C. - *Carlos Suarez-Quian*
- b. 2019 AACA Regional Meeting with HAPS, Louisville, KY. - *David Porta (AACA) and Rachel Hopp (HAPS)*
- c. 2019 AACA Annual Meeting, Tulsa, OK. - *Elmus Beale*
- d. 2020 AACA Joint Meeting with BACA, location TBD

**6. Annual AACA Awards (Marios Loukas – AACA President)**

Marios recognized our 2018 AACA Honored Member, Dr. Anne Agur. She will be given the award at the banquet later this evening.

**7. Old Business**

**8. New Business**

The silent auction remains open until 4 PM and we have currently raised to \$1232 to scholarships.

**ADJOURNMENT: 3:12 PM**