



Annual Business Meeting Minutes

Wednesday, July 12th, 2023
Orlando, Florida

CALL TO ORDER: 3:01 pm

1. **Approval of Minutes of 2022 Annual Business Meeting (ABM) and 2023 ABM Agenda**
 - a. No corrections – minutes are approved for both

2. **President's Report (Tom Gest) -----3:01 PM**
 - a. Delivered by Shane Tubbs
 - b. 2023 Election Results
 - i. President Elect – Anthony D'Antoni
 - ii. Association Secretary – Mohammed Khalil
 - iii. Councilor-at-Large – Mahindra Anand Kumar
 - iv. Councilor-at-Large – Kazzara Raeburn
 - v. Special Councilor-Allied Health – Yoko Tabira
 - c. 2024 Election – Positions open to the AACA Membership in 2024
 - i. Program Secretary (1)
 - ii. Special Councilor – Anatomical Services (1)
 - iii. Councilors-at-Large (2)
 - d. Special Interest Group Committee Updates
 - i. Anatomical Services Committee
 - (1) Presidential Appointees
 - (a) 2021-2024: Amberly Reynolds
 - (b) 2022-2025: Evan Goldman
 - (c) 2023-2026: Matthew McCracken
 - (2) Members Elected at Annual SIG Meeting of Committee
 - (a) 2021-2024: Amanda Mittelstadt
 - (b) 2022-2025: Aron Davis
 - (c) 2023-2026: Sarah Garnaat
 - ii. Brand, Promotion and Outreach Committee
 - (1) Presidential Appointees
 - (a) 2021-2024: Soo Kim
 - (b) 2022-2025: Nena Lundgreen
 - (c) 2023-2026: Mathangi Rajaram-Gilkes
 - (2) Members Elected at Annual SIG Meeting of Committee
 - (a) 2021-2024: Jessica Immonen
 - (b) 2021-2024: Kelsey Picha
 - (c) 2021-2024: Saskia Richter

- iii. Career Development Committee
 - (1) Presidential Appointees
 - (a) 2021-2024: Rekha Kar
 - (b) 2022-2025: Priti Mishall
 - (c) 2023-2025: Eward Marshall
 - (2) Members Elected at Annual SIG Meeting of Committee
 - (a) 2021-2024: Amanda Troy
 - (b) 2022-2025: Gurvinder Kaur
 - (c) 2023-2026: Sharlene Harris
- iv. Clinical Anatomical Terminology Committee
 - (1) Presidential Appointees
 - (a) 2021-2024: Mahindra Anand
 - (b) 2021-2024: Stephen Bordes
 - (c) 2022-2025: Brad Martin
 - (d) 2022-2025: Efrain Miranda
 - (e) 2023-2026: Peter Ward
 - (f) 2023-2026: Alan Detton
 - (2) Members Elected at Annual SIG Meeting of Committee
 - (a) 2021-2024: Amy Lovejoy Mork
 - (b) 2021-2024: Noel T. Boaz
 - (c) 2022-2025: Sasha Lake
 - (d) 2022-2025: Katherine Brakora
 - (e) 2023-2026: Sarah Tilden
 - (f) 2023-2026: Chernet Tessama
- v. Educational Affairs Committee
 - (1) Presidential Appointees
 - (a) 2021-2024: Dave Brzezinski
 - (b) 2022-2025: Jon Jackson
 - (c) 2023-2026: Mitesh Dave
 - (2) Members Elected at Annual SIG Meeting of Committee
 - (a) 2021-2024: Ameer Raof
 - (b) 2022-2025: Eiman Abdel Meguid
 - (c) 2023-2026: T'Kayhlia Cornish
- vi. Ad Hoc Diversity, Equity, and Inclusion Committee
 - (1) Edgar R. Meyer, Chair
 - (2) Chelsea Lohman Bonfiglio
 - (3) Amanda Collins
 - (4) Haley L. Nation
 - (5) Jonathan J. Wisco
 - (6) Sarah Greene

3. **Treasurer's Report** (Anthony D'Antoni) ----- **3:07 PM**
- a. Delivered by Jennifer Whitlow Walls
 - a. Summary of Accounts
 - b. Growth over time
 - c. Status of accounts: total assets \$1,050,338
 - i. This will decrease once meeting costs have been paid
 - ii. Annual meetings – Historical review
 - (1) Projected to lose about \$64,680 this year
 - (2) This is largely due to increase costs related to food and technology
 - iii. Regional meetings –
 - (1) Working on adding more regional meetings
 - (2) Generally have small net income
 - iv. Other income
 - (1) Membership dues, expect to meet over 500 this year
 - (a) Encouraged membership to encourage previous members in grace period to join
 - (2) Journal budget – on target for this year
 - d. Current issues
 - i. Membership
 - (1) Possibly reach out to previous members/members in grace period
 - ii. Location of annual meeting, virtual Council meetings, regional meetings, vendors/sponsorship
 - iii. Virtual Council meetings
 - iv. Vendors/Sponsorship
 - (1) We can work on increasing sponsorship, which decreased during COVID
 - v. Anticipate that we will break even by the end of the year
 - vi. Thanks to members of Financial Affair Committee
 - (1) Will ensure regular meetings of FAC in the future
4. **Membership Committee Report** (Shane Tubbs) ----- **3:14 PM**
- a. Reviewed Membership Committee
 - b. Reviewed membership types
 - c. Reviewed membership dues structure
 - i. Discussed possibility of institutional membership in addition to individual membership
 - d. Remembrance of Deceased Members (Sarah Greene)
5. **State of the Journal** (Shane Tubbs) ----- **3:17 PM**
- a. Reviewed editors and structure
 - b. Reviewed trend of article views – continued increase
 - c. Reviewed most viewed articles in Clinical Anatomy (top 10)
 - d. Reviewed country/region of submission
 - e. Reviewed Impact Factor
 - i. Anatomy/Morphology category

- ii. Have remained stable at about 2.4 over the past few years
- iii. Reviewed comparison to other journals
 - (1) Now above Journal of Anatomy and Annals of Anatomy
- iv. Reviewed articles that contributed to 2022 Impact Factor
 - (1) Education during COVID
 - (2) Teaching methods (three dimensional techniques)
 - (3) Standard statement for acknowledging donors in publications (by editors)
- v. Reviewed journals that have cited Clinical Anatomy articles
- vi. Reviewed upcoming articles of interest

6. Meeting Organization & Program Planning Committee Report (Jennifer Burgoon) -3:26 PM

- a. MOPP Committee Report
 - i. Continued work on customizing Planstone software
 - (1) A post-conference survey will be going out for feedback
 - ii. Improved submission guidelines, reviewer guidelines, and the post-conference survey
 - iii. Watched for IRB approval (when applicable)
 - iv. Developed the conference schedule
 - (1) Utilized abstract reviewer's ratings to select presentation format for presenters
 - (2) Members rated submitted ratings, which were utilized to determine platform, poster, or techfair
 - (a) When submitting abstracts, authors should indicate all formats that they are willing to present
 - (3) Changed Banquet to Awards Reception and Celebration
 - (4) Added Closing speaker, Parade of Committees, Ultrasound course
 - (5) Brought back the TechFair
 - v. Utilized abstract reviewer's rating to select finalists for certain awards
 - vi. Future conference planning
- b. Review of abstract submission statistics
 - i. 96 initial submissions, 35 late-breaking
 - (1) 63 publishable, 40 nonpublishable (late breaking)
 - ii. 289 registrants
- c. Thanks to Special Interest Committee Chairs
 - i. Anatomical Services: Amanda Mittelstadt
 - ii. Brand, Promotion, and Outreach: Soo Kim
 - iii. Career Development Committee: Amanda Troy
 - iv. Clinal Anatomy Terminology: Chelsea Lohman-Bonfiglio and Richard Tunstall
 - v. Educational Affairs Committee – Haley Nation
 - vi. Diversity Equity and Inclusion Committee – Edgar Meyer
- d. Thanks to Meeting Managers
 - i. Sarah Keim-Janssen (2021-2023)
 - ii. Amberly Reynolds (2022-2024)
 - iii. Brian MacPherson (2023-2025)
- e. Thanks to others

- i. Evan Goldman – Ultrasound course
- ii. Peter Ward – Trivia Night
- f. Thanks to Local Hosts
 - i. Jennifer Mark, Jacqueline Flores, Heather Hargreaves - 2023 (Orlando)
 - ii. Estomih Mtui & Anthony D’Antoni - 2024 (New York)
 - iii. R. Shane Tubbs & Joe Iwanaga - 2025 (Seattle)
- g. Thanks to ASG
 - i. Jennifer Whitlow
 - ii. Alex Waters
 - iii. Rhonda Freeman
- h. Future Meetings:
 - i. 2024 AACA Annual Meeting, June 17-21, New York, NY – Estomih Mtui & Anthony D’Antoni
 - (1) Meeting will be at Weill Cornell Medical School rather than hotel
 - (2) Dr. Ritwik Baidya gave presentation about New York meeting
 - (a) Postgraduate course – The Protected Airway by ED of Weil Cornell
 - ii. 2025 AACA Annual Meeting, June 16-19, Seattle, WA – R. Shane Tubbs & Joe Iwanaga
 - (1) Will be in Bellevue at a hotel
 - iii. 2026 AACA Annual Meeting, Virtual
- i. Other Future AACA Annual Meetings
 - i. If interested in hosting a conference (Regional or National) – please email ASG
- j. Post-Conference Survey
 - i. Please complete to help us improve future meetings

7. Committee Updates----- 3:44 PM

- a. Bylaws Committee
- b. Nominating Committee
- c. Financial Affairs Committee
- d. Journal Committee
- e. Membership Committee

8. Old Business----- 3:45 PM

9. New Business----- 3:45 PM

- a. Currently abstracts accepted for publication are not being published in *Clinical Anatomy* – this should be addressed with *Clinical Anatomy* and Wiley
- b. There is concern about the 2026 meeting being virtual
- c. Discussion of creating institutional membership for AACA
- d. Proposal to add a student representative to Special Interest Committees
- e. These items will be brought to Council for discussion

10. Motion to Adjourn – Jon Jackson

- a. Second – Brion Benninger
- b. Motion has passed

ADJOURNMENT: 3:48 PM