



**MINUTES – 2023 AACA Interim Council Meeting**  
**Sunday, October 22, 2023**  
**9:00 AM-2:00 PM E.S.T.**  
**Zoom**

Call to order- 9:03 am (by Shane Tubbs)

Approval of minutes- both minutes from July 9 and July 12 were motioned to be approved by Shane Tubbs and seconded by Jennifer Burgoon. All agreed, none opposed.

Presidential update- 9:04 am (Shane Tubbs)

Treasurer's report- 9:05 am

- Mathangi Rajaram Gilkes presented
- Mohammed Khalil brought up concerns with membership number dropping. Will discuss further during membership report. It was stated that institutions are not paying for industry memberships as they used to.

Budget proposals- 9:18 am

- Jennifer Walls presented
- The various committee requests that were submitted were looked over and further discussed if necessary during the individual committee report.

Journal committee- 9:46 am

- Shane Tubbs presented
- Mohammed Khalil asked about open access and Shane Tubbs discussed why there was no present need for Clinical Anatomy to head in that direction for the journal as it's not of any benefits to AACA

Election timeline for 2024- 9:55 am

- Jennifer Walls presented the election timeline that would be shared with the nominating committee as well as the open council positions that will be elected for
- It was suggested to increase transparency and awareness, and accordingly we should post this timeline to the website
- Jennifer Burgoon to work on survey questions to send out to overall AACA membership to gauge their satisfaction and to elicit new ideas

Break 10:23-10:29 am

Committee Chair Reports

- BPOC (10:30-10:50 am)
- Bylaws (10:50-11:00 am): proposed amendments to the bylaws to be sent to all AACA members for a final vote
- CAT (11:07-11:25 am): Dr. Neuman has requested support to attend relative meetings
- DEIC (11:25-11:35 am)

- Membership (11:35-11:40 am)
- ASC (11:40-11:50 am)
- Nominating (11:50-12:16 pm): Dr. Wisco discussed the committee idea for amendment to the bylaws
- CDC and EAC provided written reports

Break 12:22-12:45 pm

Meetings- 12:45 pm

- Jennifer Burgoon presented
- Jennifer Burgoon motioned to keep the abstract submission pricing the same for 2024 as was done in 2023. Shane Tubbs seconded the motion. All agreed, none opposed.
- 2024 possible stage to be a joint meeting with BACA
- Future virtual meetings are possible, would be at a higher cost than what was done for COVID-19 years but possible partner programs have been identified that would integrate with our abstract submission software, Planstone. Overall membership is opposed to virtual meetings but we now have options if needed.

Awards- 1:37 pm

- Mohammed Khalil presented
- 1 nominee for each award
- Council were asked to send in more nominations

ASG Report- 1:45 pm

Budget proposals- 1:45 pm

- ASC: \$2500 approved from the \$5,000 requested
- BPOC: \$2,500 request approved (to be paid back)
- CAT: \$180 request approved
- DEIC: \$1,290 approved from the \$2,300 requested
- EAC: \$2,500 request approved
- Motion to approve all requests as laid out above made by Jennifer Burgoon. Seconded by Mohammed Khalil. All agreed, none opposed.

2024 Budget- 1:55 pm

- Jennifer Walls presented
- Will update with approved committee budget requests

Old business- 2:08 pm

- Clarification of students on committee un bylaws update

New business- 2:10 pm

- Staggering committee terms for certain committees where roll-offs all happen in the same year

Adjourn- 2:12 pm