



Minutes – 2020 AACA Council Meeting
Monday, June 15, 2020
Remote Meeting via Zoom
9:00 AM – 3:00 PM E.S.T.

Present: Anthony D’Antoni, Jennifer Burgoon, James Coey, Tom Gest, Caitlin Hyatt (ex officio), Joe Iwanaga, Nirusha Lachman, Lisa Lee, Marios Loukas, Maira Du Plessis, Robert Spinner, Shane Tubbs (ex officio), Kendra Tyner (ex officio), Peter Ward, Jennifer Whitlow (ex officio), and Gib Willett

Not present: Koichi Watanabe

Observing: Sarah Greene, Vaughan Lee, Kazzara Raeburn

There were instances where committee updates were broken up as different members called into the meeting. For clarity, the updates from each committee have been consolidated in one listing even though parts of the report were given at several times.

1. CALL TO ORDER and APPROVAL OF AGENDA ----- 9:03 AM

2. APPROVAL of MINUTES -----9:03 AM

- a. May 6, 2020 emergency council meeting, Zoom
 - b. October 27, 2019 interim council meeting – Oakland, CA
 - c. June 14, 2019 new council meeting – Tulsa, OK (small typos corrected by Tom)
 - d. June 11, 2019 council meeting – Tulsa, OK
- Minutes were approved.

3. PRESIDENT’S REPORT (Spinner) ----- 9:04 AM

We had a great deal of momentum after the Tulsa meeting and we aligned the interim council meeting and regional meeting in Oakland, CA. This worked out very nicely.

Obviously, the COVID pandemic has derailed the finer points of many of our plans. Thankfully our decision to cancel the in-person meeting turned out to be the correct course of action and we were able to extricate ourselves from the hotel and other commitments with a minimum of financial trouble. Big thanks to ASG for their efforts. We have adapted to the new circumstances admirably and the MOPP committee, Jennifer Burgoon, and ASG have created this virtual meeting under

Welcome to the new council members: Sarah Greene, Vaughan Lee, Kazzara Raeburn, and Gib Whillett. In 2021 the open positions will be: President-Elect, Program secretary, Special Councilor – Anatomical Services, two Councilors-at-Large. The committee election results and appointments

In addition to the COVID pandemic, recent events have highlighted the ongoing pandemic of racism and how our American society has failed to address it productively. The AACA has put out a statement explicitly condemning racism. We hope that our organization can contribute to the equitable resolution of this crisis.

Rob has noticed that joy and positivity has begun to re-emerge in interactions with colleagues and that some benefits have begun to emerge. Completion of lingering projects, learning new skills, and embracing creative efforts have begun t

Rob would like us to contemplate how we can harness this creativity to put the “clinical” back in Clinical Anatomy. The invited speakers would have discussed the history of surgical anatomy and transplant surgery. We should support and expand departments of clinical anatomy – Nirusha Lachman has been making strides in this at Mayo. These topics will be explored in the next annual meeting in Seattle in 2021. Rob also hopes to showcase the efforts of the other speaker who has transitioned from artist to administrator and how this sort of shift allows for new and exciting interactions between colleagues.

The social aspect of the annual meeting will be a challenge but this will undoubtedly be a venue we can explore to improve these sorts of virtual events.

As of this morning 368 people registered for this meeting with 241 members. 35 from AAA, 15 HAPS, 8 AUA, 4 BACA, 2 IAMSE, 2 ANZACA.

Rob thanked Tom and Marios for their support and help in carrying out the duties of the president. Nirusha thanked Rob for his push to keep clinicians and anatomists connected in their teaching and research.

4. TREASURER’S REPORT (D’Antoni) - - - - -9:44 AM

The summary of accounts appears solid, we have not lost money in the past year despite the financial disruption caused by the pandemic. The majority of this is in the investment account and the rest in the checking account and some other smaller accounts. We are not making money with registration for the virtual meeting but since we are not losing money due to hotel contracts, we are doing quite well. We also received \$2000 in donations during the registration process.

5. MEETING OVERSIGHT & PROGRAM PLANNING- - - - - 9:54 AM

- i. Chair's Report - See page 34 of Annual Program (Burgoon)
- ii. Meeting Manager's Report (Burgoon/Whitlow)
- iii. 2020 Annual Meeting Committee Report (Burgoon/Whitlow)
- iv. 2021, 2022, 2023 Annual Meetings (Burgoon/Whitlow)

We were making improvements in our abstract submission process via Planstone and were fortunate that they were able to help host the platform and poster sessions. The ePosters, ePlatform presentations, and symposia are visible in Planstone for perusal at the convenience of the attendees.

Zoom lunch meetings will be where the SIGs will meet and conduct their business. CAT will be on Tuesday and then the Exhibitor sessions will take place from 2:30-5:30 PM. Jennifer strongly encouraged all council members to attend and keep our vendors engaged. Wednesday we have the EAC lunch meeting, ASC symposium, and additional exhibitor sessions. Thursday we have the lunch meeting for the CDC and then the EAC symposium and Association business meeting. On Friday the ASC lunch meeting will occur.

Jennifer reviewed the numbers regarding registration, abstract submissions, etc. for 2020 in comparison to prior years. She then thanks the planning committee for the New York

meeting who all did a great deal of work only to see the pandemic force us to cancel. The committee chairs and meeting managers have also been working diligently. **Jennifer asked council for permission to have Melissa Quinn continue as meeting manager. Motion was made, seconded, and approved unanimously.** ASG has continued to move mountains on our behalf.

- Oct 3rd, 2020 we will have a virtual regional meeting with HAPS
- 2021 June 28-July 1 Seattle/Bellevue WA.
- 2022 June 13-17 in Fort Worth, TX.
- 2023 – Tentatively in Orland, FL
- 2024 – Tentatively in New York, NY Council is unanimously in support of pursuing a NY meeting in 2024.
- 2025 – Nirusha asked if Rochester, MI and Mayo could be considered to host this meeting. Jennifer or Caitlin
- Fall of 2021 would be the next opening for a regional meeting, if anyone has interest please direct them to Jennifer Burgoon.

Please fill out your post-conference survey!

6. COMMITTEE REPORTS

a. Journal ----- 10:17 AM

- i. Chair's (Loukas) and Editor's (Tubbs) Report - See page 32 of Annual Program
 - Clinical Anatomy has had a banner year.
 - Countries of submission are fairly diverse, USA, China, Turkey, India, South Korea are in the top 5.
 - Over 2,200 reviewer invitations sent this year.
 - We had a massive uptick in the number of article downloads to above 350,000.
 - Our impact factor for 2018 is 1.813 and it will be released for 2019 later this week, possibly in time for the annual business meeting.
 - Shane highlighted some upcoming papers of interest.
 - We had two special issues lined up for this year but the pandemic derailed those. Educational special issues are in the process of development.
 - A special issue on COVID and adjustments made to anatomy teaching and research is a good idea but the data is sparse. We would support an issue of this nature but want the results to be solid.

b. Career Development ----- 10:33 AM

- i. Chair's Report – See page 30 of Annual Program (du Plessis)
CDC had a bit of difficulty finding a good meeting time but was able to get moving once a time was established. For their lunch meeting there will be a presentation and discussion on teaching in COVID-era. How to teach anatomy, clinical skills, and other tactile topics.

c. Membership -----10:37 AM

- i. Chair's Report - See page 32 of Annual Program (Gest)
Tom Gest, Marios Loukas, Quentin Fogg, and Rachael George are on the committee. Tom reviewed the membership types and the dues structure. He reviewed the membership

numbers which appear down but we are only part of the way through 2020, so there are likely to be more members joining.

Shane asked what the representation of affiliate members from ANZACA and ASSA was. Tom stated that our affiliate memberships are not tremendous and that we might do some outreach to those groups. Lisa asked if we had tried to question those who chose not to renew their memberships. When that had been attempted the response rate was fairly weak. She suggested that occasional outreach to all prior registrants is a good idea. ASG has sent out emails to prior registrants in the same area as an

Short break (10 min)

d. Nominating ----- 11:01 AM

i. Chair's Report – See page 35 of Annual Program (D'Antoni)

The committee identified candidates for each opening and received interest from the membership. We had an incredibly solid set of candidates for each open office.

e. Educational Affairs ----- 11:04 AM

i. Chair's Report – See page 31 of Annual Program (Mishall)

The EAC met monthly to organize the symposium on integrated anatomy curricula, as well as the committee's lunch meeting. She outlined the topics to be covered this year.

7. ASG REPORT (Hyatt) ----- 1:50 (10 min)

Caitlin outlined the hourly billing structure that ASG uses to direct their efforts on behalf of the AACA. We are contracted for 1800 hours. The fact that we are not having an in-person meeting, the hours are considerably less than usual for June. ASG will keep us up to date on the accruals and if a refund is due we will take care of that near the end of the year.

Committee reports continued

a. Clinical Anatomical Terminology -----12:40 (10 min)

i. Chair's Report – See page 30 of Annual Program (Goldman)

The CAT lunch tomorrow will highlight the efforts of the committee. We will get an update on the IFAA and the politics involved in getting *TA2* approved.

LUNCH

Committee reports continued

b. Anatomical Services ----- 12:00 (10 min)

i. Chair's Report – See page 27 of Annual Program (Kalmar/Morgan)

Award description was updated. Best practices statement regarding social media and image capture for anatomical services. They are hoping to follow up with a survey to membership regarding COVID and embalming. They will judge submissions for their award on Wednesday.

f. Legacy -----No report this year

i. Chair's Report (Gilroy)

g. Brand Promotion and Outreach (awaiting official status)- ----- 12:05 PM

i. Chair's Report – See page 28 of Annual Program (Lewis)
No update at this time. Council referred to the program for an update. Caitlin gave her perspective on the program report since ASG was present on most of the Brand Promotion meetings.

- 8. OLD BUSINESS ----- 12:10 PM**
Jennifer Burgoon motioned that the registration to all future meetings include a 50% discount to retired or senior members. Motion passed unanimously.

Committee Updates Continued

h. Bylaws -----12:15 PM

i. Chair's Report (Bubb)
The bylaws committee has not met since the review of bylaws last year with updates on the discrimination policy. Because several members will be rotating off this year, Kathleen will be working to ensure a smooth handoff of duties to the new committee.

Further report from Clinical Anatomical Terminology ----- 12:20 PM

i. Chair's Report – See page 30 of Annual Program (Goldman)
Evan Goldman gave an additional report related to the CAT committee. They gave a workshop at IFAA in London regarding coming up with way to create discrete and standardized definitions of anatomical terms. He updated us regarding some of the ways in which the definition machine is able to identify existing errors in TA. CAT members have presented their work at HAPS and BACA.

Further report from Brand Promotion and Outreach ----- 12:20 PM

i. Chair's Report – See page 30 of Annual Program (Goldman)
Christina Lewis asked if there were any updates on the standing of the committee on bylaws. A review of the minutes showed that council approved it becoming a standing committee. The next step is to have a standing vote on changing the bylaws to include this committee. To make this smooth, the committee could provide a concise description of the committee for the membership. This can be voted on at the Interim October council meeting. Christina asked if we wanted to proceed with a silent auction at the upcoming joint meeting with HAPS. We may need to clarify how funds would be split in such an instance. Caitlin asked if Christina would contact the local host, Jon Wisco, to see if he is in favor of the silent auction.

9. NEW BUSINESS ----- 12:20 PM

- a. Articles from Tom Gest regarding addressing diversity and racism. Council members will read the articles and vote on supporting them. An online poll will be sent to council.
- b. A proposal to create an ad hoc committee on Diversity and Inclusion was presented by Yasmin Carter. A motion to create the ad hoc committee with Yasmin Carter as the chair and 5 additional members was made and seconded – approved unanimously.
- c. Jennifer Burgoon asked if we needed to remind the committees and committee chairs that surveys need to be reviewed by council or the executive committee before they are sent out to members. Henceforth, surveys should be sent to the executive committee through the secretary. Motion was made, seconded, and unanimously approved.
- d. Sarah Greene is completing her education as a sign-language interpreter and she would like to begin some initiatives to help deaf and hard-of-hearing students move into health professions. She stated that one possible venue is that no Anatomical terminology is

currently present in ASL. She has created a short video on the proposal that was shown to council. Sarah would like to present this proposal at the annual business meeting. Council recommended that she follow up with Yasmin Carter and the newly-inaugurated Diversity and Inclusion *ad hoc* committee.

ADJOURNMENT: 1:18 PM