



MINUTES – 2022 AACA Council Meeting
Monday, June 13, 2022
Hybrid Meeting via Zoom
8:00 AM – 12:45 PM C.S.T.

- 1. CALL TO ORDER and APPROVAL OF AGENDA -----8:08 AM**
- 2. APPROVAL of MINUTES -----8:08 AM**
 - a. November 7, 2021 Interim Council Meeting – Zoom
 - b. Motion to approve, seconded, minutes accepted
- 3. PRESIDENT’S REPORT (Gest) ----- 8:10 AM**
 - a. Represented AACA with booth at FASEB
 - i. This went well, and were able to distribute material
- 4. TREASURER’S REPORT (D’Antoni) ----- 8:11 AM**
 - a. Summary of Accounts
 - i. We’ve had healthy growth
 - ii. First time over \$1 million in 2021
 - iii. Slight dip is likely related to pandemic times
 - b. Financial growth over time
 - i. Reviewed growth from 2018-2021
 - ii. Shifted funds between accounts to decrease risk and increase return
 - c. Status of accounts
 - i. Investment account \$706,714
 - ii. Checking account \$288,496
 1. This will allow us to pay hotel bill for the 2022 meeting
 - iii. Money market account \$5,437
 - iv. Other assets \$5,695
 - d. Annual meetings historical review
 - i. Reviewed profit/loss for each meeting since 2016
 - ii. In 2022 projected loss of \$51,064
 1. Related to inflation and increased expenses, decreased attendance
 - e. Regional meetings
 - i. Reviewed income from recent regional meetings
 - ii. Typically bring in some income (~\$2,000)
 - f. Membership
 - i. Reviewed membership dues from 2017-2022
 - ii. Currently down below 500, income is therefore down as well
 1. It is likely we will increase numbers over the year
 - g. Journal budget
 - i. Reviewed journal budget – similar from 2021-2022
 - ii. Have good profit from journal
 - h. Current issues
 - i. Membership
 1. We can consider innovative ways to increase membership
 2. Develop strategies to become involved with AACA
 - ii. Location of annual meeting (in person vs virtual)

- iii. Virtual Council meetings
- iv. Regional Meetings – virtual is working well for these meetings
- v. Vendors/Sponsorship
- i. Suggestions to Council
 - i. We shifted very well with COVID and moving to virtual
 - 1. In this post-COVID world, we may need to modify meetings so that we don't continue to lose money at annual meetings
 - 2. We could do a virtual meeting every other year as an option
 - ii. Currently our farthest scheduled out meeting is in 2025
 - 1. We could be virtual in 2026 to see if this will help keep costs down
 - 2. Meetings could be held at institutions rather than hotels
 - iii. Reviewed profit from last virtual meeting, which was \$45,545 in 2021
 - 1. In 2020, we did not charge registration fees and had a loss
- j. Discussion
 - i. Inflation has increased costs related to meeting
 - 1. Cost of hotel services has increased
 - ii. Texas legislation has impacted attendance
 - 1. Florida legislation may also have similar impact for attendance in 2023
 - iii. We could discuss with hotels if there is flexibility given the change in times from when we signed contracts to now
 - iv. Cost of virtual versus in-person meetings
 - 1. We could charge a fee to access conference materials
 - 2. Look at alternative housing opportunities
 - 3. This year was \$21,000 for technology, even with being creative for solutions
 - v. Discussion possibility of increasing membership fees
 - 1. Even a small (\$5-10) could increase revenue
 - vi. We could explore the possibility of a hybrid meeting
 - 1. This may be a higher cost to run than in person or virtual
 - a. We would need to have people managing both in-person and virtual platforms
 - 2. We need to define what hybrid means
 - 3. For this year, we have allowed those not in attendance to still present

5. MEETING OVERSIGHT & PROGRAM PLANNING (Burgoon)- - - - - 8:44 AM

- a. Chair's Report - See page 31 & 32 of Annual Program
 - i. MOPP work for 2022 meeting
 - 1. Continued work on customizing Planstone software
 - 2. Improved submission guidelines, reviewer guidelines, and the post-conference survey
 - 3. Watched for IRB approval (when applicable)
 - 4. Developed the conference schedule
 - 5. Utilized abstract reviewer's ratings to select presentation format for presenters
 - 6. Brought back the TechFair
 - 7. Utilized abstract reviewer's rating to select finalists for certain awards
 - 8. Future conference planning – planned through 2025
 - a. We can look at locations with few restrictions and universities who may be able to host meeting

9. Full report in conference program, see pages 31-32
- ii. Reviewed Abstract submissions from 2015-2022
 1. 97 were submitted, 65 published posters, 5 not published
 2. 7 Tech Fair posters, 17 platform presentations, 15 late-breaking
- iii. Reviewed current Meeting Managers
 1. Amberly Reynolds, Sarah Keim-Janssen, Melissa Quinn
 2. It was helpful to have a third person
 - a. After 2022 meeting, Jennifer Burgoon will put out a call for 2023-2025 meeting manager
 - b. The Meeting Manager has been shifted from two years to three years
 - c. As Amberly did all the work for this year rather than observing and learning, her term was changed to three years
 - d. No objections to these changes
- iv. Reviewed hosts for meetings
 1. 2022 Rusty Reeves and Cara Fisher – Fort Worth
 2. 2023 – No current hosts – Florida – can reach out to Central Florida
 3. 2024 – Estomih Mtui & Anthony D’Antoni – New York
 4. 2025 – Shane Tubbs & Joe Iwanaga – Seattle
- v. Thanks to ASG
- vi. Reviewed 2023 Meeting – Orlando Florida
 1. No local hosts at this time
 2. We can work on this to help with local area amenities
 3. Location is very close to Disney Springs
 4. Will discuss with hotel the possibility of lower numbers
- vii. Reviewed 2024 Meeting – New York
 1. Weill Cornell Medical – rescheduled from 2020 due to COVID
 2. Large number of abstracts were submitted for this meeting, and so it is hoped this will be the case again
 3. Dates have now been set
- viii. Reviewed 2025 Meeting – Seattle (Bellevue)
 1. Dates have now been set
- ix. Currently, we do not have a regional meeting scheduled in 2022
 1. We could discuss having a 1-day virtual meeting
- x. Discussed activities for the fall
 1. We can re-start CART
- xi. We will review post-conference survey at interim Council meeting in the fall

6. COMMITTEE REPORTS

a. Anatomical Services (not attending) ----- 8:59 AM

- i. Chair's Report – See page 32 of Annual Program (Kalmar/Mittlestadt)
- ii. During our June 2021, annual virtual meeting, we welcomed new members, Sebastian Cotofana and Amanda Mittelstadt to our committee.
- iii. We reviewed the 2021 ASC meeting and planned for the 2022 meeting, focusing on the diverse use of anatomical materials.
- iv. We hosted the September 30th CART session where Kelsey Byers presented “Digging up the Past: The History of Cadaver Procurement and Questions of

Equity and Consent in the Modern Anatomy Lab”. It was well attended and drove great discussions.

- v. We revised our Bylaws to update terminology and restructure our committee to have one committee chair, as requested by the President, Dr. Gest. You saw these updates in our May vote on the AACA bylaws amendments.
- vi. Our symposium, panel discussion titled, “Modern Preservation Techniques & Maintaining Donor Quality Across Diverse Programming” welcomes Camryn Hawkins and Shawna Rodabaugh. Various learner outcomes in the anatomy laboratory experience require a diverse repertoire of preservation techniques. This panel addresses several modern techniques to help expand and optimize the body donor for our anatomy laboratories. Our discussion promises to be very exciting for all levels of our anatomy laboratory experiences.
- vii. The 2022 ASC Lessons Learned titled “Help Me Medical Examiner – You’re Our Only Hope” is presented by Amanda J. Collins, MPH from the University of Massachusetts T.H. Chan School of Medicine, and will take place on Thursday, June 16, 7:30 – 9:00 am. A reflection on how to ensure donor identity when the donor’s medical history is not consistent with dissection findings.
- viii. We had 3 submissions for the Anatomical Services Award this year. We will continue to actively advertise in Spring 2023 following the call for abstracts. Our winner will be announced during the banquet dinner.
- ix. Goals:
 - 1. As we move forward into the 2022-2023 year, ASC plans to revise and update our Best Practices Guidelines.

b. BREAK-----9:10 AM

c. Ad-hoc Diversity, Equity, and Inclusion Committee (DEICOMM) - -9:25 AM

- i. Chair’s Report – See page 33 of Annual Program (Carter - not present)
- ii. Current Activities
 - 1. The committee meets monthly to discuss the needs of the membership, proposed, budgets, awards, and future projects. Reviewed activities at 2021 annual meeting, IFAA meeting, and that they would like to move from ad-hoc to full committee.

d. Journal (Loukas) and Editor’s (Tubbs) -----9:30 AM

- i. Chair's (Loukas) and Editor’s (Tubbs) Report - See page 37 of Annual Program
- ii. Reviewed editors, co-editors, and BACA editors
- iii. Reviewed article download trends
 - 1. Downloads have continued to increase from 2016-2021, with over 473,000 downloads in 2021
 - 2. Reviewed top countries for download (US, UK, China, Australia)
 - 3. Reviewed most downloaded articles
 - 4. Reviewed countries of submission
 - 5. Discussed impact factor – still waiting for 2021
 - a. In 2020 it was 2.414

e. Bylaws (Bubb)-----9:40 AM

- i. Chair's Report – See page 34 of Annual Program (Bubb)

- ii. The committee held meetings every third Sunday of the month. It submitted its version of AACA Bylaws revisions that will be up for a vote at the 2022 meeting.
- iii. Changes have been made to Article VIII, to transition the ASC to a single chair. Also clarified terms of service of members and chairs of each of the standing committees.
- iv. Created official AACA Bylaws Committee Google Drive folder as a repository for previous work of the committee and to allow for synchronous and asynchronous work on bylaws and related projects. This will help with the continuity of work as members come and go from the committee. We began work on an AACA Bylaws Awareness Project and investigated feasibility of outreach with the Brand Promotion and Outreach Committee. We hope to better engage the membership with how our association functions.
- v. Began review of Bylaws posted on the AACA website.
- vi. Discussed Bylaws for Financial Affairs Committee
 - 1. There is some confusion over term of Chair
 - 2. The term should be three years

f. Career Development - - - - - 9:50 AM

- i. Chair's Report – See page 35 of Annual Program (Moisio)
- ii. Met monthly to plan annual meeting events
 - 1. They will host a lunch meeting
 - 2. Anatomy Career Connections Reception

g. Clinical Anatomical Terminology (not attending) - - - - - 9:51 AM

- i. Chair's Report – See page 35 of Annual Program (Lohman-Bonfiglio/Tunstall)
- ii. The CAT committee holds meetings on the 2nd Wednesday of each month. Subcommittees meet on alternate weeks to the regular CAT meetings, or as needed. All CAT meetings are held using video conferencing using “Zoom”. The CAT committee is involved in reviewing, discussing, promoting and disseminating anatomical terminology, and developing plain language definitions of anatomical terms for free use by all.
- iii. Across the past year, the CAT has continued creating and reviewing definitions (added over 100 in the last month by Ian Whitmore), based on the Patterns and Guidelines document. The definitions are created using CAT’s online “definition machine” (a web-based, database system hosted by LUMC, Netherlands). During 2021-22, the CAT has also worked on improving the content of the AnatomicalTerms.info (ATI) website. The website houses the official Terminologia Anatomica terms alongside common synonyms and eponyms, and plain language definitions created by the CAT. The CAT continues working to fix any existing errors on the website with TA terms to ensure they are accurate and current and incorporating TA2 terminology. The CAT is also working towards collaboration with the TA2viewer online to share our plain language definitions in their repository, and is developing the scope of the definition machine. Finally, the CAT is working on increasing international awareness of TA2 and definitions, and is aiming to recruit individuals for participation in initiatives run by CAT (ATI/definition machine). To that end, the CAT is promoting terminology via Social Media outlets. CAT now has over 900 followers on Twitter and made over 8,700 impressions on Twitter in the last year.

CAT is also working on having a presence at a variety of conferences and working towards promoting ATI to journal and book editors as the recommended reference for authors. The CAT is also pursuing research project ideas related to the use of anatomical terminology across our communities including a manuscript on the use of perineum in clinical applications. Further, members Noel Boaz and Sara Sulaiman submitted an article to BACA's newsletter.

- iv. At the 2022 meeting, CAT's breakfast meeting will include an overview of activities and annual updates.

h. Legacy -----No report this year

- i. Chair's Report (Gilroy)

i. Brand Promotion and Outreach (Soo Kim) -----9:56 AM

- i. Chair's Report – See page 34 of Annual Program (Kim)
- ii. Reviewed purpose of committee
- iii. In the fall, helped ASC with CART session and helped with Tom Gest's CART in the spring
- iv. T-shirt contest was very successful
- v. Updated social media and travel award guidelines
- vi. Working on social media and reviewed number of followers
- vii. Created promotional materials for various events throughout the year

j. Membership -----9:58 AM

- i. Chair's Report - See page 38 of Annual Program (Tubbs)
- ii. Reviewed members of committee
- iii. Reviewed kinds of memberships (Affiliate, Associate, Regular, Senior, Honored)
- iv. We have an average of 39 members join/renew each year, but we should be around our usual number with 6 months of the year still left to go
- v. We should have the outgoing chair meet with the incoming chair to let them know the process from the previous year

k. Nominating (Sarah Greene on Behalf of Jon Wisco) ----- 10:06 AM

- i. Chair's Report – See page 41 of Annual Program (Wisco)
- ii. Met on November 1, 2021, met for the first time for discussion and to identify a diverse group of candidates from active members of AACA
- iii. Worked on creating slate over the next three months
- iv. We need to be sure that current Council members are asked if they would

l. Educational Affairs ----- 10:08 AM

- i. Chair's Report – See page 36 of Annual Program (Nation)
- ii. During the 2022 AACA conference, EAC will host a symposium entitled "Continuing Integration of Anatomy for Clinical Application and Practice". Participants will be introduced to the best practices for integrating anatomy into the clinical curriculum. This will include discussions on course structure, curriculum development, and program evaluation. Participants will hear these perspectives from a diverse array of speakers spanning from a clerkship director (Dr. William Rennie, Associate Professor of Science Education and Emergency Medicine at Zucker School of Medicine at Hofstra), anatomy educator (Dr. Mary Orczykowski, Lecturer III at University of Michigan),

and health science professor (Dr. Marsha Rutland, Professor of Physical Therapy at Hardin-Simmons University).

- iii. During the 2022 AACA conference, EAC will also host a breakfast meeting entitled “Let’s Talk About the Scary Stuff: Purposeful Inclusion of Diversity into Anatomy Curricula”. Dr. Yasmin Carter (UMass Chan Medical School) will help lead a discussion on the role of basic science courses in establishing students’ foundational knowledge in diversity and inclusion. Topics of particular interest will include race, ethnicity, and genetic ancestry. Various ways of introducing diversity and inclusion topics into the anatomy curriculum will be demonstrated. Small groups will work together to categorize provided lecture topics into one of the three diversity categories taught (race, ethnicities, and genetic ancestry). Following this, attendees will network with other educators that are currently integrating purposeful diversity ideas into their curriculum.
- iv. We look forward to sharing our knowledge and experiences, and we are excited to help lead a discussion with our AACA members. Looking forward to seeing you!

7. ASG REPORT (Hyatt) ----- 10:11 AM

- a. Jennifer Whitlow will be transitioning to lead the AACA as Executive Director
 - i. Caitlin will still be here for us
 - ii. There will be someone working on meeting logistics
 - iii. We will have a coordinator as well

8. OLD BUSINESS ----- 10:13 AM

- a. None

9. NEW BUSINESS ----- 10:14 AM

- a. Morehouse School of Medicine is interested in hosting the 2022 regional meeting and would like to have more information about what hosting the virtual regional meeting would entail.
 - i. Jennifer Whitlow will send information to Sarah about hosting regional meeting.
- b. Discussion of posting positions for and descriptions of a clinical anatomist
 - i. We could create a survey to ask for definitions of a clinical anatomist
 - ii. Discussed the challenge in differentiating an educator versus clinical anatomist
 - iii. Discussed how environment of medical education has changed to incorporate more clinical application during basic science years (ex: ultrasound).
 - iv. Discussed possibility of creating ad-hoc committee to address this.

ADJOURNMENT: ~ 10:39 AM