Thank you for your willingness to be a judge for the 2026 AACA Annual Meeting! As you are aware, the Career Development Committee will once again be judging presentations for the *Sandy C. Marks Jr. Student Poster Presentation Awards* and the *Ralph Ger Student Platform/Tech Fair Presentation Award*.

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JUDGING ASSIGNMENTS

Click Here to access your judging assignments.

Note that only poster presentations are to undergo pre-conference judging. Poster presenters who are finalists for awards (as determined by pre-conference judging) and all platform presentations will be judged in person at the conference.

PRE-CONFERENCE POSTER JUDGING INSTRUCTIONS (Complete by 3:00PM CST on June 10):

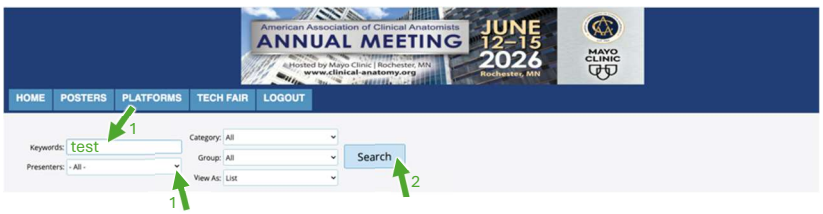
The platform that we will be using for judging is called Planstone, and this is where you must view and evaluate your assigned poster presentations. This is a web-based platform, so you will need to be connected to the internet to access it.

1. Know your judging assignment information (see Judging Assignments document linked above).
2. Review the evaluation criteria (see Step 9).
3. **Click Here** to access the poster presentations in Planstone.
4. Click the "POSTERS" Tab to access all the poster submissions.

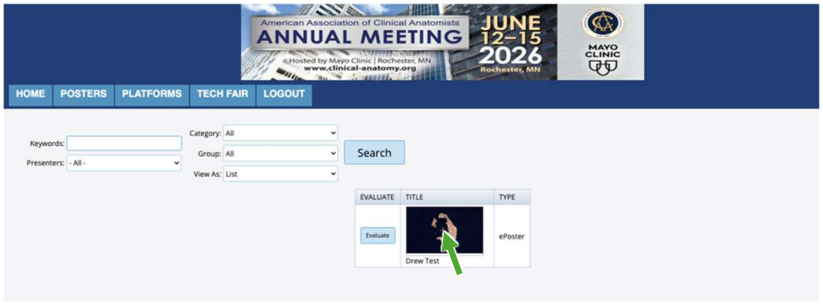


All posters will populate, sorted alphabetically by presentation title.

5. Use the "Keywords" box to search for part or all of the poster presentation title, or use the "Presenters" box to search for the author. After entering information, click "Search."

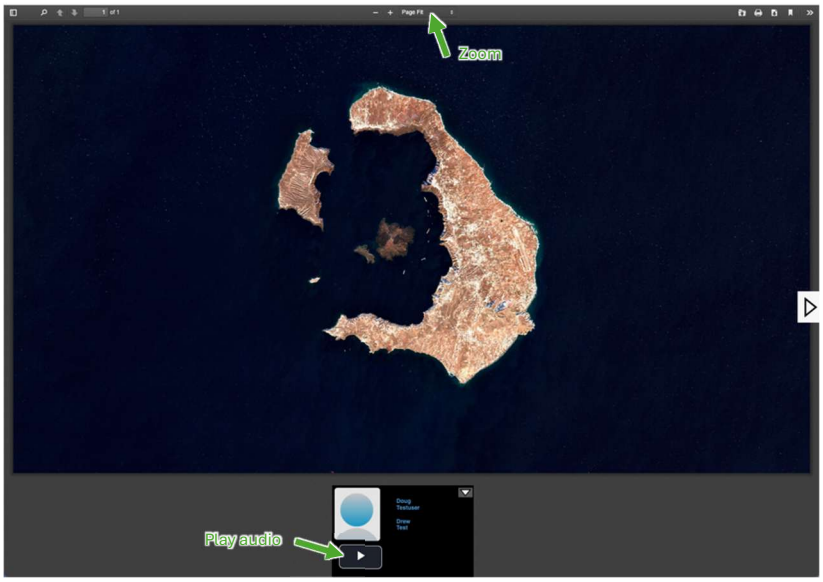


6. Click on the poster image to open it in a new window.



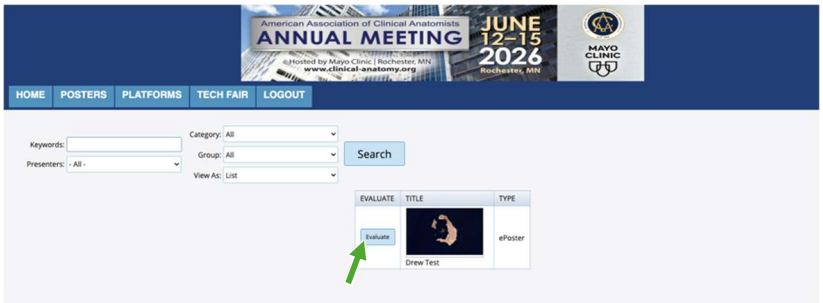
   a. Note: Planstone only displays titles – not abstract IDs or Poster Numbers. Depending on your search information, multiple results may populate. Some presenters may also have multiple poster presentations. **Please verify you are judging the correct poster.**

7. Zoom and scroll with your browser controls to view the poster. Click play on the audio to listen to the lead author's presentation.



   Close the window when you are finished (you can always re-open the presentation if you need to double check something). The previous window should still be open.

8. Click "Evaluate."



9. The scoring rubric will open. Enter your evaluative scores on a scale from 1 (poor) to 10 (Exceptional) for the following criteria. If a criteria does not apply, select 0 (N/A).



10. At the bottom of the rubric, please provide any comments you would like the presenter to receive, especially feedback that pertains your qualitative evaluation entered above. Please be constructive.



11. After your evaluation is complete, click "Next" to submit your evaluation.



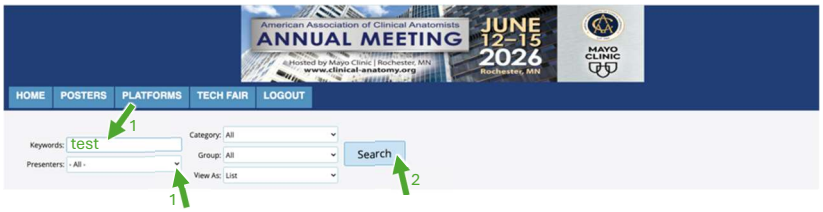
   a. Note: **YOU CAN ONLY SUBMIT AN EVALUATION ONCE, AND YOU CANNOT SAVE PROGRESS ONCE YOU BEGIN AN EVALUATION.**

IN-PERSON POSTER FINALISTS AND PLATFORM PRESENTATION JUDGING INSTRUCTIONS (Complete by 11:59PM CST on June 13):

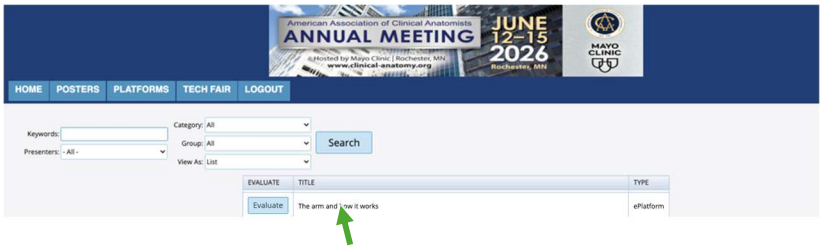
1. Know your judging assignment information (see Judging Assignments document).
2. Review the evaluation criteria (see Step 8).
3. **Click Here** to access Planstone.
4. Click the "PLATFORMS" or "TECH FAIR" Tab to access the corresponding presentation.



5. Use the "Keywords" box to search for part or all of the presentation title, or use the "Presenters" box to search for the author. The presentation title and author information can be found in the judging assignments document. After entering information, click "Search."

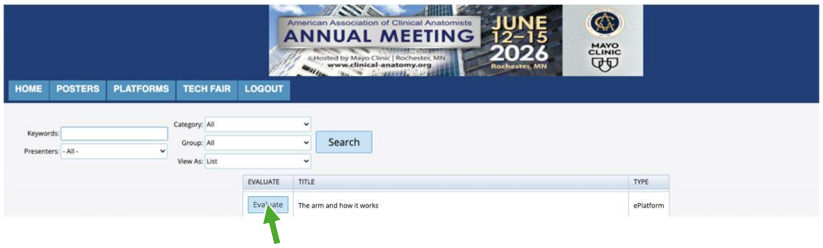


6. Click on the presentation title to open the associated abstract.



Please verify you are judging the correct presentation!

7. Close the abstract window, and click "Evaluate."



8. If the presenters submitted a pre-recorded presentation, it will appear first (if not, a blank page will appear). You can review this information, but **it is expected that you attend your assigned presentations in person during the conference when they are scheduled and judge them according to the in-person presentation.** Click "Next."

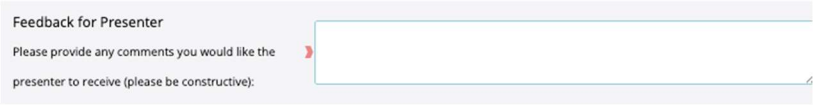


9. The scoring rubric will appear. Enter your evaluative scores on a scale from 1 (poor) to 10 (Exceptional) for the following criteria. If a criteria does not apply, select 0 (N/A).



	N/A									Poor	Exceptional
Organization and Aesthetics Was the presentation organized into sections? Was the use of visual aids to text appropriate? Were the size of the visuals and text appropriate?	0 ○	1 ○	2 ○	3 ○	4 ○	5 ○	6 ○	7 ○	8 ○	9 ○	10 ○
Content: Abstract Does the abstract concisely summarize the project being presented?	0 ○	1 ○	2 ○	3 ○	4 ○	5 ○	6 ○	7 ○	8 ○	9 ○	10 ○
Content: Introduction Is the hypothesis or study question clearly stated? Is sufficient background information to understand the study presented?	0 ○	1 ○	2 ○	3 ○	4 ○	5 ○	6 ○	7 ○	8 ○	9 ○	10 ○
Content: Results/Description Are the results (quantitative or qualitative) or description complete (e.g. the results address all learning objectives, stated hypotheses, or study questions)?	0 ○	1 ○	2 ○	3 ○	4 ○	5 ○	6 ○	7 ○	8 ○	9 ○	10 ○
Content: Discussion and Conclusion/Significance Does the presenter address the study question and translate their work to the broader scientific research field? Does the presenter acknowledge limitations and/or future directions for the study?	0 ○	1 ○	2 ○	3 ○	4 ○	5 ○	6 ○	7 ○	8 ○	9 ○	10 ○
Explanation and Response to Questions: Are the responses appropriate and insightful to sufficiently answer the questions?	0 ○	1 ○	2 ○	3 ○	4 ○	5 ○	6 ○	7 ○	8 ○	9 ○	10 ○
Time Management Did the presenter manage the allocated time appropriately?	0 ○	1 ○	2 ○	3 ○	4 ○	5 ○	6 ○	7 ○	8 ○	9 ○	10 ○

10. At the bottom of the rubric, please provide any comments you would like the presenter to receive, especially feedback that pertains to your qualitative evaluation entered above. Please be constructive.



Feedback for Presenter

Please provide any comments you would like the presenter to receive (please be constructive):

11. After your evaluation is complete, click "Next" to submit your evaluation.



   b. Note: **YOU CAN ONLY SUBMIT AN EVALUATION ONCE, AND YOU CANNOT SAVE PROGRESS ONCE YOU BEGIN AN EVALUATION.**

If at any time you need assistance, please contact AACA Headquarters at aaca@clinical-anatomy.org. You may also find a member of AACA Staff or CDC Member onsite for clarification.

We appreciate your participation!