



Annual Business Meeting Minutes

Thursday, June 20th, 2024
New York, New York

CALL TO ORDER: 3:01 PM

1. **Approval of Minutes of 2023 Annual Business Meeting (ABM) and 2024 ABM Agenda**
 - a. 2023 Minutes: No corrections – Carlos Suarez-Quain made a motion to approve, seconded by Mathangi Rajaram-Gilkes, all approved
 - b. 2024 Agenda: No corrections – Stephen Carmichael made a motion to approve, seconded by Kazzara Raeburn, all approved

2. **President's Report (R. Shane Tubbs) -----3:02 PM**
 - a. 2024 Election Results
 - i. Program Secretary – Kathleen Bubb
 - ii. Special Councilor, Anatomical Services – Gueneverere Rae
 - iii. Councilor-at-Large – David Ezra
 - iv. Councilor-at-Large – Ameer Raouf
 - b. 2025 Election – Positions open to the AACA Membership in 2025
 - i. President Elect (1)
 - ii. Treasurer (1)
 - iii. Special Councilor, Clinical (1)
 - iv. Councilor-at-Large (2)
 - c. Special Interest Group Committee Updates
 - i. Anatomical Services Committee
 - (1) Presidential Appointees
 - (a) 2022-2025: Evan Goldman
 - (b) 2023-2026: Matthew McCracken
 - (c) 2024-2027: Amberly Reynolds, Chair
 - (2) Members Elected at Annual SIG Meeting of Committee
 - (a) 2022-2025: Aron Davis
 - (b) 2023-2026: Sarah Garnaat
 - (c) 2024-2027: Malli Barremkala
 - ii. Brand, Promotion and Outreach Committee
 - (1) Presidential Appointees
 - (a) 2022-2025: Maira du Plessis
 - (b) 2023-2026: Mathangi Rajaram-Gilkes
 - (c) 2024-2027: Deepak Sharma, Chair
 - (2) Members Elected at Annual SIG Meeting of Committee
 - (a) 2024-2027: Edgar Meyer
 - (b) 2024-2027: Uma Pandalai

- (c) 2024-2027: Vacancy to be filled
- iii. Career Development Committee
 - (1) Presidential Appointees
 - (a) 2022-2025: Priti Mishall, Chair
 - (b) 2023-2026: Eward Marshall
 - (c) 2024-2027: Santosh Sanguri
 - (2) Members Elected at Annual SIG Meeting of Committee
 - (a) 2022-2025: Gurvinder Kaur
 - (b) 2023-2026: Jolene Harris
 - (c) 2024-2027: Punnose Kattil
- iv. Clinical Anatomical Terminology Committee
 - (1) Presidential Appointees
 - (a) 2022-2025: Brad Martin
 - (b) 2022-2025: Efrain Miranda
 - (c) 2023-2026: Peter Ward
 - (d) 2023-2026: Alan Detton
 - (e) 2024-2027: Geoffroy Noel, Chair
 - (f) 2024-2027: Sunil Kumar Oza
 - (2) Members Elected at Annual SIG Meeting of Committee
 - (a) 2022-2025: Sasha Lake
 - (b) 2022-2025: Carlos Suarez-Quain
 - (c) 2023-2026: Sarah Tilden
 - (d) 2023-2026: Chernet Tessama
 - (e) 2024-2027: Heba Labib
 - (f) 2024-2027: Anthony Weinhaus
- v. Educational Affairs Committee
 - (1) Presidential Appointees
 - (a) 2022-2025: Yolana Salinas-Alvarez, Chair
 - (b) 2023-2026: Mitesh Dave
 - (c) 2024-2027: Jennifer Burgoon
 - (2) Members Elected at Annual SIG Meeting of Committee
 - (a) 2022-2025: Eiman Abdel Meguid
 - (b) 2023-2026: Carolyn Meyer
 - (c) 2024-2027: Padma Gadepally
- vi. Ad Hoc Diversity, Equity, and Inclusion Committee
 - (1) Edgar R. Meyer, Chair
 - (2) Sasha Lake
 - (3) Sarah Greene
 - (4) Thomas Gest
 - (5) Haley Nation
 - (6) Jonathan Wisco
 - (7) Adegbenro Fakoya
 - (8) Abayomi Afolabi
 - (9) Somesree Mitra

- (10) Heba Labib
- (11) Paul Neumann
- (12) Amberly Reynolds
- (13) Rosie Santos

3. Treasurer's Report (Mathangi Rajaram-Gilkes) ----- 3:09 PM

- a. Summary of Accounts (all as of April 30, 2024)
- b. Growth Over Time
- c. Status of Accounts: total assets \$1,079,850
 - i. This will decrease once meeting costs have been paid
 - ii. Annual Meetings – Historical review
 - (1) Projected to profit around \$17,851 for the 2024 Annual Conference
 - iii. Regional Meetings –
 - (1) Generally have small net income
 - iv. Other Income
 - (1) Membership Dues
 - (2) Journal Information
 - (a) Carmichael noted that the overall asset increase in 2016 was from a journal grant from Wiley and Loukas noted that the goal was to have the endowment hit \$1,000,000.
- d. Issues That Can Affect Fiscal Stability
 - i. Vendors/Sponsorship – NYC had 13 vendors
 - ii. Location of annual meeting, virtual Council meetings, regional meetings, vendors/sponsorship
 - iii. Virtual Council Meetings
 - iv. Regional Meetings
- e. Thanks to members of Financial Affair Committee

4. Membership Committee Report (Anthony D'Antoni) ----- 3:14 PM

- a. Reviewed Membership Committee
- b. Reviewed membership types
- c. Reviewed membership dues structure
 - i. Discussed possibility of institutional membership in addition to individual membership

5. Remembrance of Deceased Members (Mohammed Khalil) ----- 3:19

6. State of the Journal (Shane Tubbs) ----- 3:22 PM

- a. Reviewed editors and structure
- b. Reviewed trend of article views – continued increase
- c. Reviewed most viewed articles in *Clinical Anatomy* (top 10)
- d. Reviewed country/region of submission
- e. Reviewed county/region of authorship
- f. Reviewed Impact Factor

- i. Anatomy/Morphology category
- ii. Have remained stable at about 2.4 over the past few years
- iii. Reviewed comparison to other journals
 - (1) Now above Journal of Anatomy and Annals of Anatomy
- iv. Reviewed articles that contributed to Impact Factor
- g. Reviewed upcoming articles of interest

7. Meeting Organization & Program Planning Committee Report (Jennifer Burgoon) - 3:27 PM

- a. Report of 2024 Annual Meeting
 - i. Continued work on customizing Planstone software
 - (1) A post-conference survey will be going out for feedback
 - ii. Improved submission guidelines, reviewer guidelines, and the post-conference survey
 - iii. Changed policy on late breaking abstracts (now postable on *Clinical Anatomy* website)
 - iv. Developed the conference schedule
 - (1) Utilized abstract reviewer's ratings to select presentation format for presenters; watched for IRB approval (when applicable)
 - (2) Added artist Dan Thompson to the opening reception
 - (3) Added the Papanicolaou lecture and reception on Tuesday
 - (4) Continued Anatomy Trivia Night
 - (5) Added third committee symposium to schedule
 - v. Future conference planning
- b. Review of abstract submission statistics
 - i. 132 initial submissions, 27 late-breaking
 - (1) 124 postable, 10 non-postable
 - ii. 306 registrants
- c. Thanks to Special Interest Committee Chairs
 - i. Anatomical Services: Amberly Reynolds
 - ii. Brand, Promotion, and Outreach: Soo Kim
 - iii. Career Development Committee: Amanda Troy
 - iv. Clinical Anatomy Terminology: Paul Neumann
 - v. Educational Affairs Committee: Ameer Raouf
 - vi. Diversity Equity and Inclusion Committee: Edgar Meyer
- d. Thanks to Meeting Managers
 - i. Amberly Reynolds (2022-2024)
 - ii. Brian MacPherson (2023-2025)
 - iii. Adam Kolatorowicz (2024-2026)
- e. Thanks to others
 - i. Peter Ward – Anatomy Trivia
- f. Thanks to Local Hosts
 - i. Estomih Mtui & Anthony D'Antoni – 2024 (Weill Cornell Medicine, New York)
 - ii. R. Shane Tubbs & Joe Iwanaga – 2025 (Bellevue/Seattle)
 - iii. Nirusha Lachman & Jonathan Torrens-Burton – 2026 (Mayo Clinic, Rochester)

- iv. Kerry Gilbert & Keith Bishop – 2027 (Texas Tech University Health Sciences Center, Lubbock)
- g. Thanks to ASG
 - i. Jennifer Walls
 - ii. Grace Foster
 - iii. Rhonda Freeman
- h. Future Meetings:
 - i. 2025 AACA Annual Meeting, June 16-19, Hyatt Regency Bellevue, Bellevue/Seattle, WA – R. Shane Tubbs & Joe Iwanaga
 - ii. 2026 AACA Annual Meeting, June 15-19, Mayo Clinic, Rochester, MN – Nirusha Lachman & Jonathan Torrens-Burton
 - iii. 2027 AACA Annual Meeting, June 13-17, Texas Tech University Health Sciences Center, Lubbock, TX – Kerry Gilbert & Keith Bishop
- i. Other Future AACA Annual Meetings
 - i. If interested in hosting a conference (Regional or National) – please email ASG
- j. Post-Conference Survey
 - i. Please complete to help us improve future meetings

8. Committee Updates----- 3:44 PM

- a. Bylaws Committee
- b. Nominating Committee
- c. Financial Affairs Committee
- d. Journal Committee
- e. Membership Committee

9. Old Business----- 3:45 PM

- a. Loukas – Bylaws updates

10. New Business----- 3:46 PM

- a. Noel Boaz shares concern for AACA no longer being member of IFAA/FIPAT organizations
- b. Open seat on Brand Promotion and Outreach Committee
 - i. Brian MacPherson is nominated
 - ii. All approved for MacPherson to serve on BPOC from 2024-2027

11. Motion to Adjourn – Jennifer Burgoon

- a. Second – Mohammed Khalil
- b. All approved, motion passed

ADJOURNMENT: 3:48 PM